

Highlights

Internal Audit Report to the
Board of Supervisors

Why We Did This Review

The Maricopa County Board of Supervisors began sitting as HAMC's Board of Commissioners in December 2010. This audit was scheduled as part of a countywide risk-assessment process.

Our primary objectives were to (1) review and report the status of HAMC's corrective action plan with HUD, (2) evaluate financial management controls, (3) review safeguards over maintenance parts and supplies, and (4) evaluate IT user access controls over the Voucher Management System.

What We Recommended

HAMC should:

- Assess and engage resources needed to complete corrective actions required by HUD
- Improve financial administration and strengthen financial controls
- Establish policies and procedures for unclaimed property
- Review and update procurement policies and procedures
- Incorporate controls for inventory management and security
- Establish formal user access management policies and procedures



For more information, please contact
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Housing Authority of Maricopa County (HAMC)

Accountability Needs Improvement

What We Found

HAMC meets a wide range of affordable housing needs throughout the County. Core duties include managing the Housing Choice Voucher Program and the Public Housing Program. HAMC also administers a Capital Fund Program and the Resident Opportunities and Support Services Program.

Summary of Audit Results	
HUD Corrective Action Status	HAMC implemented corrective action for 20 of 54 HUD recommendations. 34 recommendations still need to be implemented and closed.
Financial Administration	We noted weak financial management practices. In addition, HAMC has not consistently handled some financial transactions in accordance with Generally Accepted Accounting Principles.
Bank Accounts	We noted improper accounting of voided checks, weak controls associated with incompatible work assignments, and undocumented supervisory review of reconciliations.
Unclaimed Property	HAMC did not comply with the State of Arizona unclaimed property laws.
Purchasing & Procurement	HAMC did not comply with procurement policies. HAMC purchased goods in amounts that exceeded competitive bidding requirements, and procured services that cumulatively exceeded vendor limits for competitive bidding.
Parts, Supplies, & Appliances	We observed weak accountability over inventories due to incomplete adoption of effective policies and procedures.
IT Access Controls	We noted that user access controls need improvement to ensure access is limited in accordance with job responsibilities.

We appreciate the excellent cooperation received from HAMC management and staff while conducting this audit.